

**Secretary's Report**  
**By**  
**Jean Helm of Principal Financial Group**

**AICP Heartland Chapter Meeting**  
Friday, May 16, 2003  
Peter Kiewit Lodge at Eugene T. Mahoney State Park  
Ashland, Nebraska

**Lunch** - followed by program featuring:

Mary Kay Mueller  
on  
From Stress to Success in the Workplace

And

Eric Dunning, Nebraska Insurance Department  
on  
Nebraska Legislative Issues

**Business Meeting** - followed program beginning at 3:45 PM.

The meeting began with President Katie Gurnett reading the required policy statement.

Approval of Minutes from February 7, 2003 Meeting as published in the Spring Edition of the Heartbeat - motion made by Wendy Winders, seconded by Tricia Brock – motion carried.

Approval of Treasurer's Report from February 7th meeting, as published in the Spring Edition of the Heartbeat – motion made by LeAnn Hammer, seconded by Tricia Brock - motion carried.

Publications/Newsletter – Jean Swanson (not in attendance)

- It was decided by the Board that we would no longer produce a newsletter (since Jean Swanson is no longer able to do this). We will now post all the information on our website under the National website, maintained by Sandra Makela. Sandra will also post our registrations to future meetings (individual e-mails will also be sent for this).
- If you have any information, articles, etc., you would like posted on our website, just send them to an officer for review and it will then be sent on to Sandra for posting. Our regional website is now up and running.

Treasurer's Report – Eric Westman

- Nothing new to report.

Regional Director's Report – Connie Doud

- A copy of the changes made to the Bylaws for our Chapter was sent to the National Board – they had no problem with our changes.
- The AICP received requests for assistance from three insurance departments – California (helped with checklists), DC (requested information for file/use best practice list) and New York (wanted to know value of AICP for department staff to belong and participate in the AICP).
- The AICP is looking for a new regional editor for the Journal. Let Greg Popolizio know if you're interested.

Program Committee Report – Stacie Baker (not in attendance)

- Regional meetings are set for all of 2004 and the first two for 2005. The next meeting for 2003 will be in Kansas City. Specific information will be sent out closer to the meeting date.

Membership Committee Report – Chris McGillis (not in attendance)

- Nothing to report.

Scholarship Committee – New

- Connie Doud will be the chairperson for this new committee. Wade Sheeler will also help. We need at least two to three additional members to help. Please let Connie know if you are interested.
- The Committee will set the criteria for this new program.

Old Business

- Food Drive – At our last meeting, we delivered \$35 in cash and 6 pounds of food to the local food bank.
- Chapter Bylaws – Members were sent a copy of the Bylaws to review. Copies were also distributed at the meeting. Since there was no discussion regarding the changes, a motion was made to adopt by Connie Doud and seconded by Wendy Winders. Motion was carried.
- Regional Director Nomination – Katie announced that she is going to run for this position.

### New Business

- Fred Gigliotti is looking for people to participate in sponsoring gifts for the 2003 National Meeting. He is looking for a couple of chapters to provide a portfolio to be used at the meeting. The AICP will not be printing the large binders with the meeting information this year. The information will be on the website and you are responsible to download this information to use at the meetings.

Eric Westman reported that we do have the funds to help out with the portfolio idea and also participate in the silent auction (as we do every year).

Tricia Brock thinks it is a lot of money for something a person may not use again. Wendy Winders agreed.

Shawna Greenway thought it would be a good advertisement piece – since it would have the AICP logo printed on it.

A vote was taken to see if our Chapter wanted to help out on these portfolios. The majority in attendance opposed, so we will not be providing any funds to help out with the portfolios to be used at the National Meeting.

- Nominations for Chapter officers will need to be made by the August meeting - Vice President, Secretary and Treasurer. The voting will take place by the middle of September – as we need to announce the new officers at the National Meeting.
- The New England Chapter has an E-Day every year. It is something our Chapter would like to do in the future – as this seems to be the wave of the future. If you are interested in helping plan one of these, please let Katie know. This is something that won't happen for a couple of years as planning will take some time. Larry Green said he would serve on the Committee. We need volunteers to chair this Committee and help with the planning.

Since there was no further business, a motion was made to adjourn by Shawna Greenway and seconded by Wendy Winders. Motion carried.