

**Secretary's Report
for the
AICP Heartland Chapter Meeting
Friday, August 8, 2003
Union Station, Kansas City, Missouri**

Hosted by First Consulting and the NAIC

Lunch - followed by program featuring:

Sandy Praeger
Commissioner of Insurance, State of Kansas
and
Eric Nordman
Director of Research, National Association of Insurance Commissioners

Business Meeting

The meeting began with Shawna Greenway (filling in for Katie Gurnett) reading the required policy statement on pricing activities.

Approval of Minutes from May meeting, as published on the AICP website under the Heartland Chapter and copies provided at the meeting. A motion was made by Wendy Winders and seconded by Cindy Winans to approve the May 16th minutes. The minutes were approved as submitted.

Approval of Treasurer's Report from May meeting, as published on the AICP website under the Heartland Chapter and copies provided at the meeting. A motion was made by Wendy Winders and seconded by Karen Allen to approve the Treasurer's report as submitted. The report was approved as submitted.

Director's Report - Connie Doud (not in attendance) – Connie asked Shawna to share the following information she learned while attending the national AICP board meeting:

- Connie encourages everyone to attend the conference in Denver – there will be great opportunities to learn and also network with fellow professionals and regulators.
- If you are attending the conference, you need to understand that you will need to go to the AICP website (www.aicp.net) and print off the handouts that will be used at the conference and take them with you before leaving for the conference. There will not be big notebooks with handouts at the conference this year.
- CPCU has authorized 15 CE credits for our conference.

Chapter Meeting Minutes (Continued)

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- Special recognition will be given to all people who have their ASF and CSF – new certificates (ACP and CCP) will be given. New designees will also receive their certificates.
- Connie also encourages involvement by our chapter members in the AICP committees. At this time we have very few Heartland Chapter members involved in committees. She says serving on committees is a great way to meet new people and learn new skills. Contact Connie if you are interested in serving on any of the following committees:
 - Community Marketing
 - Conference Planning
 - Education
 - Government and Industry Relations
 - Membership
 - Publications
 - Website
 - Public Relations Task Force
 - Technology Task Force

Program Committee – Stacie Baker (not in attendance) Shawna shared the following information from Stacie:

- The fall chapter meeting will be held at the national meeting in Denver. It will be held in connection with our national meeting on Sunday, September 21st, 5:30 – 6:30. Arrangements are being made for a conference room at the hotel and members will be notified of the location as they register.
- This meeting will be very informal and give attendees a chance to network and visit with other members of our Chapter.

Membership Committee – Chris McGillis (not in attendance)

- Nothing to report.

Publications Committee

- Still looking for a chairperson.
- Our website is being handled by Sandra Makela.

Scholarship Committee – Connie Doud (not in attendance)

- Just getting started – anyone wanting to help, contact Connie or Wade.

Old Business

- Food Drive – Food and money were delivered to a local food bank from our last meeting held in Nebraska.
- AICP Brochures – Shawna brought copies of the AICP brochures – everyone was invited to take some and give to other organizations you attend.

New Business

- Free Chapter Meeting for New Members – briefly discussed a recommendation to allow new members to attend one free meeting. Other chapters are doing this and appear this helps bring in new members for the chapters. This will be discussed further at a future meeting – since a number of chapter officers were not in attendance.
- Nomination of Officers
 - Vice President – Annette Walsh – A motion was made by Wendy Winders and seconded by Jean Helm to nominate Annette for Vice President. Motion carried.
 - Secretary – Jean Helm – A motion was made by Wendy Winders and seconded by Terri Smith to nominate Jean for Secretary. Motion carried
 - Treasurer – Eric Westman – A motion was made by Jean Helm and seconded by Karen Allen to nominate Eric for Treasurer. Motion carried.
 - President is automatically filled by the current Vice President – Shawna Greenway.
 - Everyone asked to watch for ballot and to vote – new officers will be presented at our chapter meeting in Denver.

Shawna thanked First Consulting and the NAIC for hosting our meeting

A motion was made by Terri Smith and seconded by Shawna to adjourn the meeting.
Motion carried.

Jean Helm, Secretary