

AICP Officer's Call 9/16/08

Participants: Laine, Clinton, Susan, Donna, Carol,

The call began with a discussion regarding the chapter plans at National. With respect to the chapter event, we currently have 27 registrants. Laine advised that each chapter was charged \$1,800 toward the Aquarium outing which cut into our funds. However, it was believed that if we had at least 26 registrants from our chapter for the event, we would recoup enough money to offset the amount originally planned for the expenditure toward each member's subsidy toward the outing. It remains unknown if we will be reimbursed any money from the original assessment of \$1,800 if some chapters have more attendees than we will have.

Next we discussed the status of orders for our logo items. At present we only have orders for 3 shirts. We are hopeful that more will arrive before tomorrow's deadline. Several of the officers on the call indicated they would be sending in an order tomorrow.

The next item for discussion was the officers' recognition gifts. Previously we had discussed ordering a plaque. Donna called the company while we were on the conference call to find out how long it would take to receive an order to determine if we are too late to do this for this year. We also decided that in the future, the planning committee would be responsible for obtaining the officers' recognition gifts in an effort to remove the responsibility from the officers themselves. We also discussed the possibility of getting a one wooden plaque per officer with a place to add yearly service recognitions in the form of small metal stick on pieces that could be a continuous reflection of service rather than separate plaques for each year. We decided that further information needed to be gathered on the plaques. Donna will do some checking and we will need to hold another call to finalize this item.

The next item on the agenda was the revision to the by-laws. Carol presented the revised by-laws on behalf of the by-laws committee. Carol ran through the actual changes and advised that several other chapters who posted their guidelines on the AICP website were used as guide. Walter Kozuch was the committee chair for this project and the other members were Tom Murphy and Carol Fuller. Donna will send the proposed guidelines to National and they will be presented to the membership at our chapter meeting at national for a vote to accept.

The last item we discussed was recognition gifts for our volunteers. In addition to the officers, we had 6 volunteers this year. They are Malissa Drake, Walter Kozuch, Tom Murphy, Tyrone Settlemier, Joe Musgrove and Deborah Rainey. We talked about getting some gift certificates for the volunteers. Donna agreed to check into utilizing a company card to purchase the gift certificates with reimbursement from the chapter.

Having no further business to discuss, the call was ended.

Respectfully submitted,

Carol Fuller, SCC Secretary

